



TITLE: Director of Campus Ministry

CLASSIFICATION: Exempt

REPORTS TO: Pastor

TERMS: Full-Time/Permanent

GENERAL DESCRIPTION:

St. Mary's Catholic Center seeks a highly motivated professional leader who enjoys people, is mission-driven, and has experience in cultivating relationships with students and staff. The first priority is the care of students and members of St. Mary's through the evangelization and pastoral ministry. The ideal candidate will possess the ability to lead and guide the staff with a clear vision. They should be self-directed, goal-oriented, well-organized, and exhibit creativity, with strong attention to detail. The Director of Campus Ministry reports to the Pastor of St. Mary's.

ORGANIZATION OVERVIEW:

St. Mary's Catholic Center at Texas A&M University has the mission to form apostles for the Church and the world. We are a ministry of the New Evangelization who believe in exercising a dynamic orthodoxy, faithful to the Church's instruction, engaging and fervent, and in a manner that reaches the hearts of the faithful and the unchurched. The Director of Campus Ministry is a member of the pastoral team at St. Mary's Catholic Center. An important value of our parish staff is reliance on prayer, thus we enjoy the opportunity to begin each day of work in Eucharistic Adoration.

MAJOR RESPONSIBILITIES AND DUTIES:

The Director of Campus Ministry will lead and direct the ministry, discipleship programs, and events of Campus Ministry within the context of a University community supporting higher education. Such programs include liturgical celebrations, retreats, missions, catechetical programs, discipleship programs, outreach, and FOCUS. The Director plays an indispensable role in supporting and advancing the academic, spiritual, and vocational goals of college students, faculty, and staff at St. Mary's. As a member of the pastoral team, the Director will collaborate to address the needs of the Center, working in a spirit of teamwork and shared vision.

Specific duties include but are not limited to:

- Help direct St. Mary's in achieving its mission, goals, and vision.
- Familiar with the discipleship model and forming intentional communities
- Help with the development of the Catholic faith community on campus.
- Assists in writing and directing the Campus Minister budget.
- Set goals and implement them with their campus ministry team.
- Lead the campus ministry team helping them to implement the vision and set their own individual goals.
- Supervises and directs the Campus Ministry staff.
- Evaluates the Campus Ministry staff offering feedback and guidance.
- Gives a written Annual Review to all Campus Ministry staff.
- Oversees all campus ministry activities, classes, services, retreats, and groups.
- Attends Student organizational meetings as an advisor and liaison.

- Leads the Catholic Center's efforts of outreach and evangelization.
- Organizes and directs spiritual and catechetical programs.
- Shares informal and formal dialogue with students, faculty, and staff.
- Assists with the training and direction of leadership development.
- Counsels students individually on spiritual, moral, and personal growth issues.
- Represents St. Mary's in the ecumenical and interfaith religious communities.
- Participates in Parish, University, Community, and Diocesan-wide committees, events, and celebrations.
- Assists in other non-campus minister areas as needed.
- Serves on committees, commissions and groups as needed.
- Performs other duties as assigned

QUALIFICATIONS

- Must be a faithful Catholic in good standing.
- Knowledge and understanding of the Catholic Church and Catholic theology.
- Any candidate must be able to support the mission of St. Mary's Catholic Center and its role as a Catholic institution.
- An understanding of the uniqueness of ministry and size of the student population at St. Mary's
- Well organized and attentive to details of vision.
- Ability to work through conflict and make decisions.
- A passion to lead, form, and encourage their staff to first be apostles and to form others while receiving and giving feedback.
- Is able to work to reach out to students on campus to grow the number of apostles.
- Flexibility and availability to be present on nights and some weekends.
- A professional demeanor, including the ability to set appropriate personal boundaries.
- A sense of personal integrity – keeping commitments, dealing honestly and respectfully with all persons, and a commitment to personal growth and spiritual development.
- Commitment to the mission and ideals of St. Mary's and the ability to articulate the mission.
- Ability to motivate in religious areas and encourage faith sharing and community
- Ability to perform duties with a sense of compassion, energy, openness, composure, and flexibility.
- Excellent verbal, visual, and written communication skills.
- Effective public speaker.
- Computer skills (Google Workplace Platform, Microsoft Office, word processing, and fundraising database).

EDUCATION

- Bachelor's degree from an accredited college or university or certificate
- Masters degree in Theology

EXPERIENCE

- Working within the Catholic Community
- Ministerial Experience

LICENSES/CERTIFICATIONS

- Valid driver's license.

- Must maintain compliance with the Diocese of Austin Ethics and Integrity in Ministry (EIM) policies through the employment period.

COMPENSATION

The Director of Campus Ministry is a full time, salaried position. Salary commensurate with qualifications and full benefits.

SALARY

DOQ with full benefits package

JOB CONDITION AND PHYSICAL DEMANDS

Work is performed in a church or office setting with daily and weekly deadlines. The candidate must have flexibility and availability to be present on some nights and weekends. The Director of Campus Ministry while performing the duties of this job, is required to stand, walk, talk, reach, sit and perform repetitive motions of hands/wrists. The ability to lift and move items up to twenty pounds is required.

OTHER

The Pastor will evaluate the Director Campus Ministry in writing at least annually.

Resumes should be sent to Haley Perot at hperot@aggiecatholic.org

October 2024