

Job title: Teen Youth Ministry Coordinator

Location: Parker, CO

Submit applications by: July 1, 2024

Start date: As soon as practicable

Reports to: Director of Faith Formation

Supervises: Volunteers

FLSA: Exempt, Full-time, with benefits

Frequent evenings and Sundays

Job summary: The youth ministry coordinator creates opportunities for high school youth to encounter Christ and experience the life that comes from being part of His Body, the Church, in prayer, discipleship and community.

Employer summary: Ave Maria Catholic Parish glorifies God by helping people to encounter the living God, Father, Son and Holy Spirit, as they come to know, love and serve Him together. The parish comprises an elementary school and almost 3,000 registered families, with an estimated 450 high school students. We are seeking to strengthen and further develop a vibrant youth ministry.

Duties and responsibilities:

- Constantly invite youth into a relationship with Christ through weekly large group events, and be willing to walk with the youth through the joys and trials of their lives.
- Organize and support small groups where youth can engage the riches of our faith while entering into a community of prayer, friendship and service.
- Run regular youth retreats throughout the year.
- Develop youth leaders, providing youth with opportunities to serve in leadership roles vis-à-vis other youth, the parish and the community.
- Work with the families/parents of the youth, finding ways to re-propose the Gospel to them and involving them in sharing the faith with their children. In this way, through the activities and interests of the youth, the families, too, can experience anew the power of the Gospel and the help that comes from belonging to the Church community.
- Recruit, train and support volunteers through training, retreats, materials and feedback, helping them to experience the joy of sharing the gift that is our life in Christ. Maintain clear and constant communication with volunteers, including regarding schedules, safe environment training, etc.
- Foster the beginnings of a young adult ministry in the parish.
- Work together collaboratively with the other members of the faith formation team, pursuing a shared vision of the life that God desires to share with us and the joy of the Gospel.
- Other duties as assigned, including but not limited to:
 - Collaborate and coordinate with other parish and diocesan employees
 - Maintain accurate records

- Foster respect and the dignity of all, maintaining confidentiality and avoiding gossip or slander.

Requirements:

- Zeal for the Gospel of Jesus Christ and love for His Church
- Bachelor's degree in theology, religious education, youth ministry or similar field
- Experience teaching in a Catholic setting and lesson plan development
- Experience attending and helping to lead retreats
- Experience leading small groups
- Effective public speaking
- Solid commitment to prayer, discipleship and teamwork, demonstrated by frequent reception of the sacraments, adherence to Church teaching, participation in parish life and openness to working with others
- Effective use of social media

Physical requirements:

Frequent public speaking, walking, standing, sitting, bending, operating standard office equipment, working with others, and exposure to the noise of excited teens.

The employee is expected to be a practicing Catholic in good standing, faithful to the magisterium of the Roman Catholic Church, and an active member of a parish. They are expected to conduct themselves according to the teaching, goals and mission of the Church, modeling Christian virtues in every aspect of their lives. Every employee must undergo a background check and training regarding diocesan standards.

The description is not intended, and should not be construed, to be an exhaustive list of all responsibilities, skills, efforts or working conditions associated with this job. It is intended to be an accurate reflection of the principal job elements essential for making compensation decisions.

Please submit resume and Diocese of Colorado Springs employment application

[https://www.diocs.org/Portals/0/Documents/Offices/Human%20Resources/Revised%20Parish%20Application\(2\)%208-7-19.pdf?ver=9vBVeoMf6eFTrYcHU9zQDQ%3d%3d](https://www.diocs.org/Portals/0/Documents/Offices/Human%20Resources/Revised%20Parish%20Application(2)%208-7-19.pdf?ver=9vBVeoMf6eFTrYcHU9zQDQ%3d%3d)

to Michelle Borrás at mborras@avemaria.church.